

Send

Arvato Systems prepares the envelope:

- Documents
- Participants / Signees
- Workflow and generates emails for signees

Sign

- Signees sign with DocuSign e-Signatures
- After all signees have signed, **all participants** receive an email with the signed documents and Certificate of Completion (audit trail)

Archive

For 14 days after completion **all participants** have access to the envelope (signed documents, Certificate of Completion) on the DocuSign platform. After this time, the envelope, but not the audit trail, is deleted.

Please Review & Act on These Documents DocuSign

Michael Palmer
DocuSign Customer Service

I agree to use Electronic Records and CONTINUE OTHER ACTIONS ▾

Signatures

DocuSign Envelope ID: 424E4A41-987E-4179-883E-DA3CE1818D8
Sample Document

Primary Signer

Name: Michael Palmer

Gender: Male Female

Married:

Signature: x SIGN Date: 12/2/2014

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